Appendix B

Summary of Write Off's

Debts written off in 2016/17 Period 1 April 2016 - 30 November 2016 relating to any year

Write Offs	Council Tax	Business Rates	Housing Benefit Overpayment	Social Care	Miscellaneous Income	HRA (Care Line/Service Charges)	Parking	Libraries	HRA Tenants
	£	£	£	£	£	£	£	£	£
Under £5k	168,788	9,7021	444,381	42,306	19,397	2,220	186,240	9,134	66,973
£5k-£25k	0	179,177	90,264	42,892	14,695	0	0	0	5,486
Over £25k	0	38,493	56,735	0	0	0	0	0	0
Total	168,788	314,691	591,382	85,198	34,092	2,220	186,240	9,134	72,459

Write off greater than £25,000 for approval

Amount of Write off £	Reason for Write Off	Service Area	
£47,214.85	Knight retail UK Limited . Council notified in August 2015 of the companies occupation at 59/61 High Street, Southend-on-Sea. Property was only occupied for a short period and all correspondence issued to Registered Office as 'Return to Sender'. Attempts made to contact Directors of company directly without success. Company was dissolved on 22 nd November 2016.	Non-Domestic Rates	
£29,830.58	RZ Trading (UK) Limited held lease for this property 114/116 High Street, Southend-on-Sea and sub-let it. Made liable January 2016 following vacation of their tenant, premises remained unoccupied. Correspondence issued to Registered Office without success. Liability Order obtained 20 th July 2016 and account issued to Enforcement Agents 25 th July 2016. Company was dissolved on 27 th September 2016.	Non-Domestic Rates	
£53,386.45	Luxido Limited held a licence to occupy 195/197 High Street, Southend-on-Sea effective from February 2016 however SBC was only notified of this change in June 2016 following extensive investigation. SBC were notified of the appointment of a liquidator in September 2016 and the company was liquidated 15 th October 2016.	Non-Domestic Rates	